

**ROYAL
PHARMACEUTICAL
SOCIETY**

Hospital Expert Advisory Group agenda with outcomes

Wednesday 21st September 14:30-16:30 to be held virtually via MS TEAMS

1: Welcome, apologies and matters arising (5 mins) Led by Roger Fernandes

Progress review	
Description	<p>Recommendations agreed at last meeting:</p> <ul style="list-style-type: none">• Invite Oweikumu Eradiri to update on Aseptics (deferred to January 2023)• Invite Natasha Callendar to talk about Future Clinical Pharmacy (deferred to January 2023)• Invite Cathy Picton to talk about the RPS vision (deferred to January 2023)

APOLOGIES

Tracy Rogers, Rahul Singhal, Melanie Bryan, Steve Gage, Benjamin Hannan, Graeme Richardson
Claire Anderson, Beth Ward, Ravi Sharma, Rebecca Braybrooks

IN ATTENDANCE

Roger Fernandes, Stuart Evans, Susan Gibert, Ravijyot Saggi, Matthew Prior, Ahmed Alnagar, Holly Stokes, See Mun Wong, Melinda Cuthbert, Eilis Rahill, Richard Bateman, Oweikumu Eradiri, Raliat Onatade, Nicola Greenhalgh,

Wing Tang, Jennifer Allen, Parastou Donyai, Sarah Crawshaw, Claire Taylor, Hanna Jenvey, Stuart Carter

Sotiris Antoniou, Claire Brandish

2: Introduction for new HEAG members (50 mins) Led by Roger Fernandes

Description	HEAG introductions
Purpose	<p>To welcome 9 new members of HEAG to each other, to existing members of HEAG and to RPS staff.</p> <ul style="list-style-type: none">• Introductions from new members• Introductions from existing HEAG members• Introductions from RPS staff and guests
	<p>Introductions were heard from the Chair, from existing members of HEAG, from new members of HEAG, from RPS staff and invited guests covering areas of expertise, past experience and special interests.</p> <p>The Chair welcomed and celebrated the expertise and wide perspective of new HEAG covering procurement expertise, homecare, geographic diversity, genomics, mental health, aseptic preparation, quality improvement, education and training, quality assurance and supply chain, and virtual wards.</p>

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3: Hospital Pharmacy Standards Update (15 mins) Led by Sarah Crawshaw

Description	RPS Professional Standards for Hospital Pharmacy Standards 2022 Refresh
Purpose	To provide an update on progress of the refresh of the RPS Professional Standards for Hospital Pharmacy Services including the first Task & Finish Group and feedback from meeting
	<p>Sarah provided an update on her ongoing role as a consultant to complete the Hospital Standards refresh, recapping on the background and process used to refresh the hospital standards.</p> <p>Sarah confirmed the current status and aim to finalise and be published for the RPS annual conference in November.</p> <p>Sarah described substantial progress in designing a new self-assessment or peer assessment tool and invited HEAG to test the use of the tool against the new standards as a priority. The offer is open wider to any networks HEAG might wish to share with.</p> <p>ACTION: HEAG members to contact Sarah if they wish to test the new self-assessment tool and refreshed standards.</p>

4: Virtual Wards (15 mins) Led by Jagjot Chahal

Purpose	An update on virtual wards guidance in development by NHS England
	<p>JAG provided a comprehensive update on the virtual wards programme and pharmacy guidance prompting discussions around the importance of EPS, workforce and technology.</p> <p>ACTION: Jag to provide a copy of the presentation to HEAG</p> <p>ACTION: HEAG to promote implementation of the virtual wards guidance</p>

5: RPS / CPA collaboration (15mins) Led by Fran Garraghan/ Claire Brandish

Description	<p>The Commonwealth Pharmacists Association are expanding their Commonwealth Partnerships for AMS programme, building on the successful African/UK health partnerships established through phase 1.</p> <p>Traditionally, these types of grants are awarded to medical and nursing staff, and in this case of the funding hosted by CPA, funding will only be awarded to applicants who demonstrate pharmacists being in leadership roles within the proposed projects.</p> <p>A call will be going out to UK pharmacists to submit an application for projects to form part of this phase 2 of the programme.</p>
Purpose	<p>The CPA team would welcome the opportunity to discuss how HEAG could support:</p> <ul style="list-style-type: none"> • Share information about this opportunity through their networks • Support UK pharmacists to apply • Potentially help with the grant selection process

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	<p>HEAG welcomed the presentation and the chair thanked Claire for taking time to speak to HEAG.</p> <p>ACTION: Claire to share a copy of the slides and a link to the expression of interest form</p>
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6. RPS Annual Conference (15mins) Led by Hanna Jenvey and Claire Taylor

Description	RPS Annual Conference and relevance to Hospital pharmacists
Purpose	To provide information and update about the RPS annual conference running as a hybrid event in London Houndsditch on the 11 th November 2022 and online. The event is free for members.
	<p>Hanna and Claire, supported by Raliat described the annual conference, spending some detail on explaining how sessions plan are useful to a hospital pharmacy.</p> <p>ACTION: HEAG asked to review annual conference details and to encourage teams and networks to join the RPS annual conference</p>

7: HEAG Chair and succession planning (10 mins) Led by Roger Fernandes and Wing Tang

Purpose	<p>To explain the HEAG Chair succession plan.</p> <p>To seek HEAG nominations for a new Chair for 2023.</p> <p>To explain the process.</p>
	<p>Wing and Roger described the role of the HEAG chair and explained the need for succession planning for a new chair in 2023 with Roger's maximum term of service coming.</p> <p>Wing described the process starting with an expression of interest and later stages of interview by a panel of people, including RPS executive, RPS elected board member and the involvement of Roger as interim chair in the process.</p> <p>ACTION: RPS to write to all members of HEAG, existing and new, to ask for expressions of interest in the role of Chair for 2023</p>

7: Summarising Key Actions (10 mins) Led by Roger Fernandes

Purpose	To summarise key action points and propose next meeting – January 2023
	ACTION: Doodle poll to confirm next meeting date - Wednesday 18 th or 25 th January

8: The following information has been shared with HEAG Chair or members

What	When
Virtual wards update and call for RPS representatives	9 th June 2022
Membership and succession planning communication	10 th June 2022

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Handling injectables in anaesthesia communication	10 th June 2022
Secondary care fit-notes request for RPS representative	15 th June 2022
HEAG agenda outcomes and papers	20 th June 2022
HSIB report on administering high-strength insulin from a pen device in a hospital	4 th July 2022
RPS recruitment campaign for EAG voluntary opportunities (HEAG and AmEAG)	6 th July 2022
Pseudonymised HEAG applications shared with Chair	16 th August 2022
Welcome to HEAG communications	6 th September 2022

Relevant upcoming events and webinars https://www.rpharms.com/events	When
RPS England and the King's Fund: Vision for Pharmacy Practice	22 nd September 2022
Supporting Parents and Carers in the workplace	5 th October 2022
Demystifying Pharmacogenomics: Interpreting test results and guiding treatment	11th October 2022
RPS and NICE webinar series: Safe prescribing and management of medicines associated with dependence	19 th October 2022
RPS Annual Conference 2022 – Inspiring Change: The Future of Pharmacy	Friday 11 th November 2022