

## Scottish Pharmacy Board Meeting

## PUBLIC BUSINESS

Meeting to be held on Wednesday 26 April 2017, at Holyrood Park House, 106 Holyrood Road, Edinburgh, EH8 8AS.

The Board meeting will commence at 10:00 am in the Duncan Room.

**Please note:**

1. Board members are asked to advise Alex MacKinnon / Carolyn Rattray at least 48 hours before the date of the meeting if there are items, detailed as for information, which may require discussion.
2. Oral presentations to the Board should not normally exceed 15 minutes, in order to allow adequate time for discussion. Where allocated time slots are less than 15 minutes, presentation time should be reduced accordingly to accommodate questions and discussion.

### PUBLIC BUSINESS AGENDA

Item number and start times	Subject	Purpose	Related papers/ slides	Objective	Item led by
1 (10:00)	Welcome	For information	No paper	Welcome and introductions to members and guests	Chair
2	Apologies	For information	No paper/Verbal address	To note apologies.	Chair
3	Declarations of Interest	For information	17.04/SPB/03	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4 (10:10)	Minutes	For approval	17.04/SPB/04	To approve minutes from the SPB Public Business meeting held on 18 January 2017. (Board members are asked to forward any amendments to CR / ABr in advance of the meeting).	Chair

5 (10:20)	Matters arising	For raising	No paper	To note matters arising from the above minutes that are not specifically included on the agenda.	Chair
6. (10:35)	SPB 2017 Business Plan, Quarter 1	For noting	17.04/SPB/06	Aileen Bryson (Interim Director for Scotland) to provide a brief update on Quarter 1 in regard to the delivery of the Scottish Pharmacy Board's 2017 Business Plan.	Aileen Bryson
7. (10:45)	Professional Development and Support Update	For information	17.04/SPB/07	Dr Catherine Duggan (Director for Professional Development and Support) to provide an update on PDS activities in 2017, Quarter 1; to include a Science and Research Update and a Library and Museum Update	Dr Catherine Duggan
8. (11:05)	Update on RPS Conference 2017	For information	Verbal	To update the SPB on progress related to the RPS Conference for September 2017	Dr Anne Boyter
9. (11:10)	Anti-microbial resistance	For information	Verbal	Jacqueline Sneddon, Project Lead for the Scottish Anti-Microbial Prescribing Group, to set the scene for a workshop where Scottish Pharmacy Board members can consider how the Professional Body can contribute to this work.	Jacqueline Sneddon
<b>Refreshment Break 11:30 to 11:45</b>					
10. (11:45)	Anti-microbial resistance	Workshop	Workshop	The Scottish Pharmacy Board is asked to consider how best the Professional Body can contribute to the work on anti-microbial resistance in Scotland	All
11. (12:15)	British Pharmaceutical Students' Association (BPSA)	Paper for noting & presentation	17.04/SPB/11	Mara Gilchrist (BPSA Northern Area Coordinator) and Tom Byrne (BPSA Secretary General) to update Board Members on BPSA activities.	Mara Gilchrist/ Tom Byrne

Scottish Pharmacy Board Meeting

**PUBLIC BUSINESS**

<b>Lunch: 12:40 to 13:30</b>					
12. <b>(13:30)</b>	NES / RPS Educational Project	For information and noting	17.04/SPB/12	Heather Harrison, Educational Development Pharmacist to provide an update on the second NES / RPS educational project	Heather Harrison
13. <b>(13:50)</b>	Public Affairs Update	For discussion	17.04/SPB/13	To provide an update on Public Affairs activities and outcomes and discuss next steps	Susanne Cameron-Nielsen
14. <b>(14:05)</b>	Policy and consultations	For discussion to inform response	Update and discussion	The SPB is asked to consider a forthcoming Health and Sport Committee enquiry: <i>Technology and Modernisation in the NHS</i> .	Aileen Bryson
15. <b>(14:20)</b>	Local engagement update	For information and discussion	Verbal update	Annamarie McGregor, Practice Development Lead, to update the SPB on the outputs from the Local Engagement Day held on 28 February. The Scottish Pharmacy Board is asked to consider next steps and how to support the new model	Annamarie McGregor
16. <b>(14:35)</b>	Quality Roadshows	For noting	Verbal update	Annamarie McGregor, Practice Development Lead, to provide a verbal? Update to the SPB on the progress of the Scottish Quality Roadshows	Annamarie McGregor
17. <b>(14:45)</b>	Chair and Vice-Chair's Report	For noting and information	17.04/SPB/17	For information. These papers will not be discussed on the day but if you have any questions about any of the papers, please forward them to <a href="#">Carolyn</a> .	Chair / Vice-Chair

18. <b>(14:50)</b>	Key messages	For decision	Verbal	SPB to agree key messages for pharmacy press from the meeting.	Susanne Cameron-Nielsen
19. <b>(14:55)</b>	Any other business			Scottish Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business.	Chair
20. <b>(15:00)</b>	Dates of next meetings	For information		<ul style="list-style-type: none"> <li>• Tuesday, 13 June 2017 (SPB Induction)</li> <li>• Wednesday 14 June 2017</li> <li>• Wednesday, 27 September 2017</li> </ul> <p>(All dates to be diarised. Board meeting dates are firm dates but working days will only be used at the discretion of the Chair and Director for Scotland).</p>	Chair
<b>Close of meeting: 15:00</b> - there will be a break of 15 minutes before the start of Confidential Business.					